



AGENDA FOR THE MUNICIPAL UTILITY BOARD
OF THE CITY OF PRYOR CREEK, STATE OF OKLAHOMA

As required by Section 311, Title 25, of the Oklahoma Statutes, notice is hereby given that the Municipal Utility Board of the City of Pryor Creek, Oklahoma, will hold a **REGULAR** meeting on the **19th day of November 2018 at 7:00 p.m.** The place of the meeting will be the Municipal Utility Board Meeting Room, located at 12 North Rowe Street, Pryor, Oklahoma.

AGENDA

1. Minutes of previous meeting.
2. Approval of claims
3. Recognition of persons having business with the Board
 - a. Mayor Tramel
 - b. Ms. Violet F. Kirkendall of Hood & Associates CPA's PC to present the Annual Audit for Fiscal Year Ending June 30, 2018.
 - c. Discussion/Possible action to accept the Annual Audit for Fiscal Year Ending June 30, 2018
 - d. Mr. Kurt Schultz of Courtside Benefits, LLC to discuss the employee health insurance coverage.
 - e. Discussion/Possible action on the employee health insurance coverage.
4. Engineer's Report
 - a. Report on Wastewater Treatment Plant
 - b. Report on Pending Projects
5. Manager's Report
 - a. Discussion/Possible action on awarding contract to James Garner Excavating Inc. for construction services at the old wastewater treatment plant.
 - b. Discussion/Possible action on approval of a work order to Finley Engineering to complete the Arc Flash Hazards Maps for the Electric Distribution System.
 - c. Discussion/Possible action on approval of a subscription agreement with SPMR, LLC for smartphone meter reading service.
6. Material and Personnel
 - a. Assistant General Manager's Report
 - b. Office Manager's Report
 - c. Department Foreman's Report
 - d. Discussion/Possible action on Bid #913 (Natural Gas Department Material)
 - e. Discussion/Possible action on the promotion of Mr. Travis Willis to Electric Department Foreman with Merit.
 - f. Discussion/Possible action on the promotion of Chris Samples to Journeyman Tree-Trimmed with Merit.
 - g. Discussion/Possible action on the promotion of Mr. William Gilmore to C Mechanic with Merit
 - h. Discussion/Possible action on the promotion of Mr. Josh Richford to C Mechanic.
7. Unfinished Business
8. New Business
9. Attorney's Report
10. Adjournment

Posted the 16th day of November 2018 at 3:00 p.m. on the City Hall bulletin board at 12 North Rowe Street, Pryor Creek, Oklahoma.


Jared Crisp, Assistant General Manager

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